



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

12 AUGUST 2021

DIVISION MEMORANDUM  
 No. 352 s. 2021

**RE-ORIENTATION ON THE IMPLEMENTATION OF INTEGRATED SCHOOL  
 NUTRITION MODEL FOR SY 2021-2022**

To: OIC- Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Unit/ Section  
 All Others Concerned

1. This Office through the School Governance and Operations Division will conduct re-orientation on ISNM to ensure that all school and learning centers shall adopt and implement the Integrated School Nutrition Model for the SY 2021-2022. This will be held on **September 2, 2021** from 8:30am to 4:30pm via google meet.
2. The objectives of this activity are the following:
  - a. To re-orient the participants on the integration of the 3 components of the ISNM which are Nutrition Education, Bio-Intensive School Garden and Supplementary Feeding;
  - b. strengthens the implementation of Gulayan sa Paaralan in support to nutrition education and school-based feeding program; and
  - c. to craft a school plan for the implementation of ISNM for SY 2021-2022.
3. The participants to this activity are the GPP Coordinators, SBFP Coordinators and one school head of ISNM Lighthouse School. To confirm the attendance, the participants are advised to pre-register at <https://tinyurl.com/ISNMReorientation2021-2022> on or before August 27, 2021.
4. Attached are the Enclosure 1 – List of participants, Enclosure 2 – Program Matrix and Enclosure 3 – Technical Working Committee.
5. Immediate dissemination of this Memorandum is desired.

**GERIE M. ILAGAN, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



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*Enclosure 1 – List of Participants*

<b>Lighthouse Schools</b>	<b>School Heads</b>
North Palale Elementary School (LS Pioneer)	Wenefredo Baylongo
Dapdap Integrated School	Cherry G. Hugo
Ilasan Elementary School	Teresa Andaya

<b>SCHOOL</b>	<b>NAME OF GPP COORDINATORS</b>	<b>NAME OF SBFP COORDINATORS</b>
ALSAM ES	Shella R. Pasacsac	Coordinator
BUSAL ES	Adrian N. Naynes	Coordinator
DAPDAP IS	Lizette G. Zaide	Haizel P. Reyes
DOMOIT ES	Imelda M. Zarsadias	Gina P. Samonte
EAST PALALE ES	Nalinda R. Casino	Jen Casvel C. Daya
EUGENIO FRANCIA ES	Kelvin John B. Padera	Rachel Z. Alvarez
FROILAN E. LOPEZ ES	Aldrin A. Saludes	Marites B. Patal
GIBANGA ES	Juliet L. Villoria	Coordinator
ILASAN ES	Lorna T. Ragudo	Catherine T. Marasigan
IPILAN-ALITAO ES	Adela O. Bolivar	Jolie Ann V. Morta
KALUMPANG ELEMENTARY SCHOOL	Estelita S. Grayda	Nery Grace B. Navela
KATIGAN-ALUPAY ES	Sherwen T. Ferreras	Honey Leyden R. Pilar
LAKAWAN ES	Josephine C. Paderes	Coordinator
LALO ES	Mark Kevin P. Ranillo	Cecille N. Villoria
LAWIGUE ES	Lita Escobido	Coordinator
MALAO-A/ CALANTAS ES	Jundee C. Rivadenera	Janedel Z. Caban
MASIN ELEMENTARY SCHOOL	Jecel C. Degran	
MATE ES	Jeewel L. Cabriga	Lorelie N. Racelis
NORTH PALALE ELEMENTARY SCHOOL	Rowena C. Oabel	Brenda Cabalsa
PANDAKAKE ES	Jayson Abanador	Shiela May M. Balamban
POTOL ES	Marie Grace R. Tiosan	Coordinator
SOUTH PALALE ES	Blanca C. Castillo	Coordinator
TAYABAS EAST CENTRAL SCHOOL	Enrique S. Cabuyao	Coordinator
TAYABAS WEST CENTRAL SCHOOL I	Inrico A. Jalbuena	Lorena Q. Sabio
TAYABAS WEST CENTRAL SCHOOL II	Luisa J. Francia	Jhonna Maria S. Reyes
TAYABAS WEST CENTRAL SCHOOL III	Marivic B. Jasmin	Megan C. Zoleta
TAYABAS WEST CENTRAL SCHOOL IV	Lucita L. Estavillo	Jocelyn C. Zagala



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VALENCIA ES	Romana T. Jabola	
WAKAS ES	Nancy C. Nadera	Ayala, Rochelle J.
WEST PALALE ES	Manolito C. Plasuelo	Marybeth D. Tabernilla
BUENAVENTURA ALANDY NHS	Jorice Hari	Coordinator
LUIS PALAD INTEGRATED HIGH SCHOOL	Maricel M. Fartingca	Coordinator
ROSARIO QUESADA MEM. NHS	Ruel A. Cabuyao	Coordinator
WEST PALALE NATIONAL HIGH SCHOOL	Jinna L. Blanca	Coordinator
Alternative Learning System	Loreto Pernia	



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Enclosure 2 – Program Matrix

**RE-ORIENTATION ON THE IMPLEMENTATION OF INTEGRATED SCHOOL  
NUTRITION MODEL FOR SY 2021-2022**

September 2, 2021 (8:30am to 4:30pm)

Time	Activity	Facilitator
8:30 – 9:00 am	Nationalistic Song Prayer	AVP
	Roll Call of Participants	Nicole May R. Lagar PDO I
	Welcome Remarks	Imelda C. Raymundo CID Chief
	Messages	Antonio P. Faustino, Jr. OIC-ASDS Gerlie M. Ilagan, CESO VI OIC - SDS
9:00 - 9:20 am	Updates and Accomplishments on the Implementation of School Based Feeding Program SY 2020- 2021	Mariles F. Contreras Nurse II- SBFP Focal
9:20 – 10:20 am	Overview of Integrated School Nutrition Model	Louie L. Fulleo EPS - TLE
10:20 – 10:30 am	Health Break	
10:30 – 11:00 am	Status of Province Sustainable Vegetable Production at Home	Mr. Abner Zubieta City Agricultural Technologist
11:00am – 12:00 nn	Presentation of Accomplishments of ISNM Lighthouse Schools	Dapdap IS Ilasan ES NPES (LS pioneer)
12:00 – 1:00 pm	Lunch Break	
1:00 – 2:00 pm	Strengthening the Implementation of Gulayan sa Paaralan Program in support to SBFP in times of pandemic	Neil B. Evangelista Regional Youth Formation Coordinator
2:00 – 3:30 pm	Workshop on Crafting School ISNM Plan for SY 2021-2022	
3:30 – 3:40 pm	Health Break	
3:40 – 4:15 pm	Presentation of Output/ Open Forum	
4:15 – 4:30 pm	Closing Remarks	Edwin R. Rodriguez, Ed.D. Chief - SGOD



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Enclosure 3 – Technical Working Committee

**Technical Working Committee (TWC)**

September 2, 2021

**Over all Chairperson:**

Gerlie M. Ilagan, CESO VI  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent  
Antonio P. Faustino, Jr., OIC-ASDS  
Edwin R. Rodriguez, Chief – SGOD

**Co- chairpersons:**

Committee	Person/s In-charge	Terms of Reference
Program Preparation/ Moderator	Nicole May R. Lagar	<ul style="list-style-type: none"> <li>Prepares Activity Design and other Activity Package requirements.</li> <li>Coordinates with SEPS-HRTD on other activity requirements.</li> <li>Prepares and submits activity completion report.</li> <li>Facilitates the flow of the program</li> </ul>
Logistics	Luzviminda E. Saldares	<ul style="list-style-type: none"> <li>Oversees the cleanliness, sanitation, and orderliness in the venue/s</li> <li>Conducts on-site inspection of the venue prior to the conduct of the scheduled activities.</li> <li>Monitors and Evaluate the conduct of L&amp;D and analyze data gathered from QATAME</li> </ul>
QAME	Maria Corazon A. Borbon	<ul style="list-style-type: none"> <li>Quality Assure the Activity Designs and Activity Package</li> <li>Prepares evaluation tool and conduct QATAME and gather feedback.</li> <li>Analyzes harvested feedback and recommended solutions and forwards to concerned units/offices.</li> </ul>
Resource Speaker/Facilitator	Mariles Contreras Louie Fulleo Neil Evangelista Abner Zubieta	<ul style="list-style-type: none"> <li>Lead/s the discussion of topics</li> <li>Facilitate/s workshop</li> <li>Attend/s engages in the debriefing sessions</li> </ul>
Support Staff/s	Jayron J. Baer	<ul style="list-style-type: none"> <li>Take/s pictures from the opening until closing programs.</li> <li>Ensure/s that attendance forms are properly and completely accomplished.</li> <li>Assist/s the session facilitators/s</li> <li>Ensure/s that visual presentations are properly set-up</li> </ul>



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		<ul style="list-style-type: none"> <li>• Manage/s unexpected system glitches.</li> </ul>
Certificate	Jerome A. Javin	<ul style="list-style-type: none"> <li>• Prepares Certificate of Participation and Appearance for the session speakers/facilitators, TWG members, and participants with complete attendance.</li> </ul>
Budget and Finance Committee	Benjamin Millares & Agnes M. Luzadas	<ul style="list-style-type: none"> <li>• Ensure the availability of fund</li> <li>• Allocate fund when appropriate</li> </ul>



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